

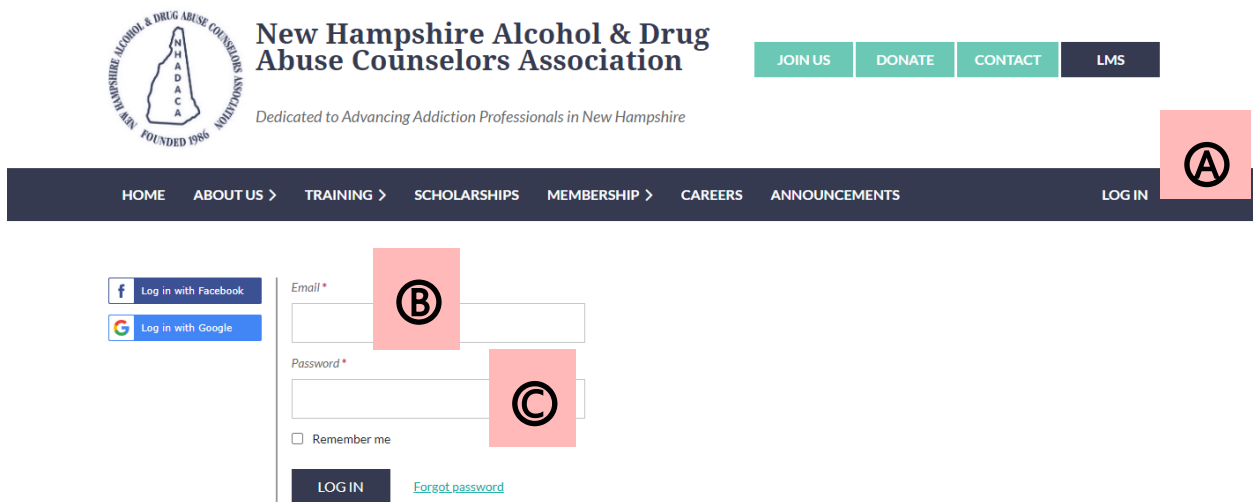
## How to Access Certificates Online


Please follow the instructions below to access your training history and certificates.

An evaluation survey is required each time you attend a training. The survey can be accessed through the LMS and through the email sent to you at the completion of your training. 10 business days after you complete this survey, your certificate should be available for download.

**STEP 1:** Log into your NHADACA.org account.

- a. click LOG IN as shown below
- b. enter email address
- c. enter password



 **New Hampshire Alcohol & Drug Abuse Counselors Association**  
*Dedicated to Advancing Addiction Professionals in New Hampshire*

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HOME ABOUT US > TRAINING > SCHOLARSHIPS MEMBERSHIP > CAREERS ANNOUNCEMENTS LOG IN **A**

Log in with Facebook Log in with Google

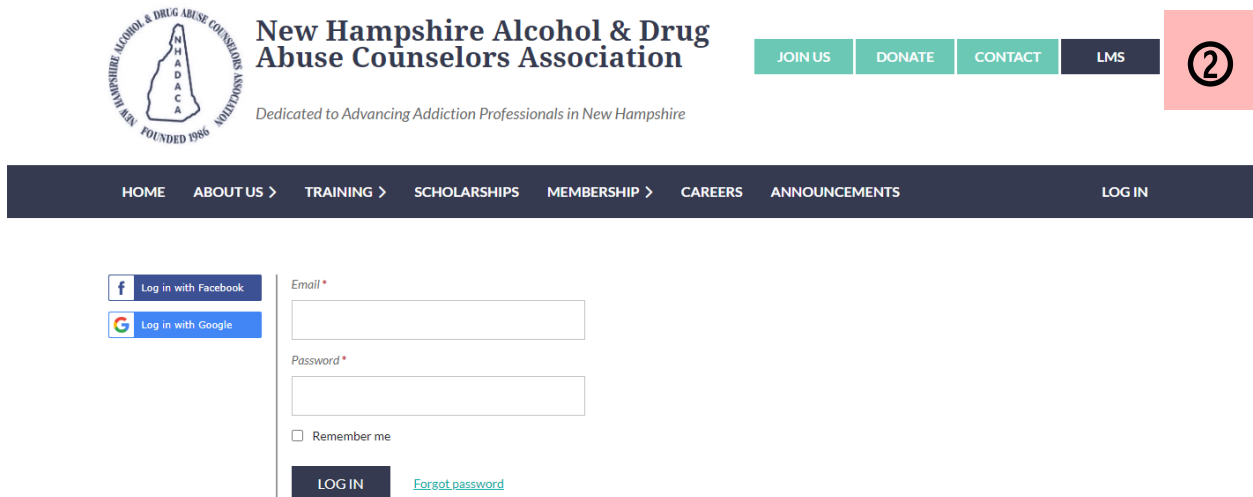
Email \* **B**


Password \* **C**

Remember me

LOG IN [Forgot password](#)

**STEP 2:** After logging in, click on the dark blue “LMS” button at the top right of the website.



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HOME ABOUT US > TRAINING > SCHOLARSHIPS MEMBERSHIP > CAREERS ANNOUNCEMENTS LOG IN

Log in with Facebook Log in with Google

Email \*

Password \*

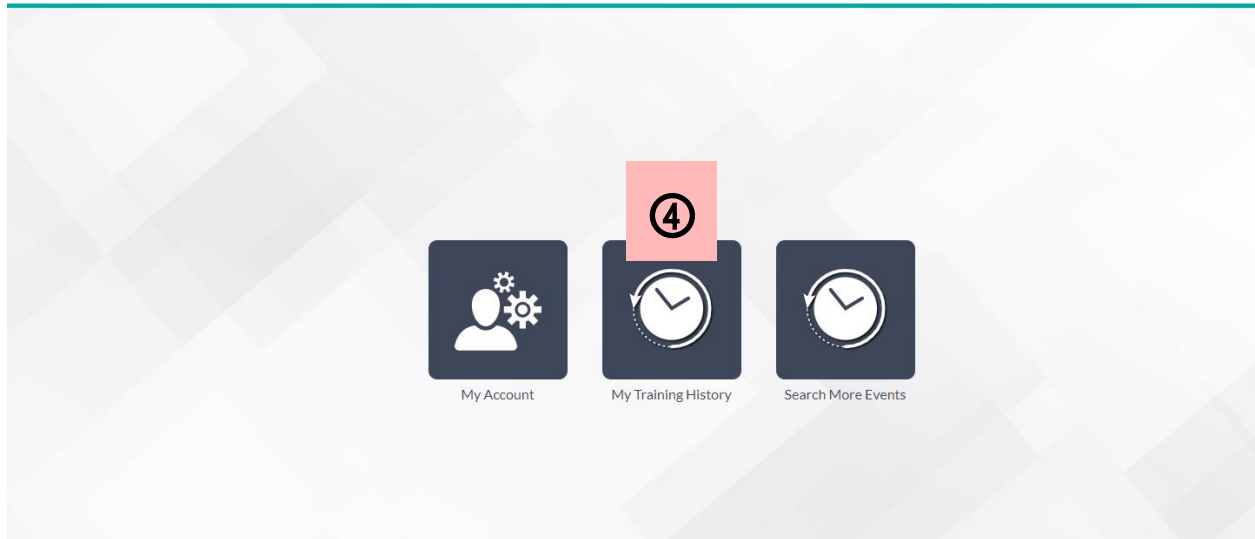
Remember me

LOG IN [Forgot password](#)


**STEP 3:** Click “Go to Dashboard”




**STEP 4:** Click “My Training History”



**STEP 5:** You will see your training history. In the right column, if you have completed the survey there will be a “Download” button. Select that button and follow the prompts on your device to access and print your certificates. If the download button is not available and it has already been 10 days, please email [training@nhadaca.org](mailto:training@nhadaca.org)

 **TRAINING HISTORY**

#	Title of Event	Date of Event	Presenter	CE	Payment Details	Certificate	Survey
1	Virtual Alcohol Use Disorder in the Shadows...	2020-11-05	Foad Afshar		Trainer: No fee (NHADACA S		<a href="#">Go to Survey</a>
7	NHADACA 2020 Annual Meeting	2020-11-20	Foad Afshar				<a href="#">Go to Survey</a>
3	Virtual HIV Trends & Treatment	2021-01-08			Staff, No fee		<a href="#">Go to Survey</a>
4	Virtual Introduction to Ethics & Confidentiality	2021-01-15	Kelly Luotke, MLADC		Staff, No fee		<a href="#">Go to Survey</a>
5	Virtual Connect Suicide Prevention for Behav...	2021-01-18			Staff, No fee		<a href="#">Go to Survey</a>
6	Virtual Certified Recovery Support Worker IC...	2021-01-25			Staff, No fee		<a href="#">Go to Survey</a>
7	Virtual The Next Generation of Clinical Super...	2021-05-06	Alan Lyne, LISW, MAC		Staff, No fee		<a href="#">Go to Survey</a>